

Dates for you diary

15th August Leaving Certificate results 20th August CAO 1st round offers online

21st August Application forms to view scripts to be

completed & returned to school

24th August 17.15pm round 1 acceptance closing date

29th August CAO 2nd round offers

31st August 17.15pm round 2 acceptance closing date

Mid October Results of Leaving Certificate appeals

17th October Offers season ends

Your results

Leaving Certificate results are out on Wednesday 15th of August. You can collect them at your school or online on www.examinations.ie (from 12 noon) by keying in your examination and pin numbers.

How to read your results

- You are awarded a grade for each subject you sat, which earns points in the point system.
- You can only use the results of your best six grades of one sitting of the Leaving Certificate to calculate your points total.
- Remember, you must first meet the minimum entry requirements in order to be considered for entry to a course. Every college has its own basic entry requirements.
- Some colleges calculate points differently, check the relevant college or cao.ie.
- Some courses may also require particular subjects/grades.
- For exact requirements check the prospectus for the relevant college.

Viewing your exam papers

If you want to view your marked exam paper, complete an application form for Viewing Scripts through your school & return it to the school by 21 st August. There is no charge for this service. You will be given a viewing time on either Aug 31 st / Sept 1 st.

To appeal your examination result you can use the online Appeals Application Service. The service will be available from 12 noon on 20 August 2018. You will need your examination number and PIN to access this service.

When you apply online and pay the fee, you will get an Appeal Confirmation Form which you must print and bring to the Organising Superintendent in the school/centre where you sat your exam no later than 3 September 2018.

If you will not be able use the online service, you must contact the SEC for a personalised appeal application form. You must bring this form to a bank and pay the appeal fee. The bank will stamp the top part of the form to confirm payment. You must bring the stamped form to the Organising Superintendent in the school/centre where you sat your exam no later than Monday, 3 September 2018. Remember, your results could go down as well as up! For more information; www.citizensinformation.ie

Repeat Leaving Cert

If you are considering repeating for points, the idea is to take the six subjects in which you feel you can do best and score the highest points.

There is no obligation to sit the same subjects, neither is there any need to re-sit subject which are mandatory requirements for particular courses or colleges, once already obtained.

Bray Institute of Further Ed Ph: (01) 282 9668

Ringsend College Ph: (01) 668 4498 Rathmines College Ph: (01) 497 5334

Private colleges offering Repeat Leaving Certificate:

Institute of Education Ph: (01) 661 3511 Kilroys College, (online) Ph: (01) 639 4660 Ashfield College Dundrum Ph: (01) 490 4050

Deferring your CAO place

If after careful consideration, you wish to defer an offer of a place you do not accept your offer. Instead, you must immediately email/ write to the relevant college Admissions Office (not the CAO).

Give your name as it appears on the CAO application, CAO Number and the course code of the offer you wish to defer and set out the reason for seeking deferrment. It is a good idea to check College website for their deferral policy that you can refer to. Mark 'deferred entry' clearly on the envelope/ subject line of email.

The request must arrive at least 2 days before the 'Reply Date' shown on the Offer Notice. The HEI will communicate their decision to you directly. If the deferral is not granted you may then accept the offer for the current year providing you accept the offer by the 'Reply Date'.

The CAO process

Receiving an offer

- At 6am on Monday 20th of August, CAO will post the
 offers live online on www.cao.ie. They are also issued by
 post, e-mail and SMS text.
- You have until 17.15 on 24th August to accept the place.
- At the same time as first round offers of places are issued to successful applicants, a Statement of Application Record is sent to those who did not receive an offer so far.
- Offers are issued independently in respect of Level 8 and Level 7/6 lists, so some applicants may receive two offers of places simultaneously. If you receive an offer from both lists, you must choose between them - you can only accept one offer, in any one round, from either the Level 8 or the Level 7/6 list.
- If you receive an offer and you choose to accept this offer, you can do so online or by post, but do not do both.

Accepting an offer

- Accepting a lower preference course in an earlier Offer Round will not prevent you from receiving an offer in a subsequent round of a course higher up on your course choices list if you are deemed eligible.
- Should a place become available in a later round, and if you
 are entitled to this place, you may receive an offer which
 you can choose to accept or ignore. Accepting the new
 offer will automatically cancel the previous acceptance
- If you accept your offer by post and wish to receive confirmation of your acceptance from CAO, you must include a self-addressed and stamped postcard.
- If you accept your offer online, you will also receive an acknowledgment email and you can check that your acceptance has been recorded online at www.cao.ie, via the My Application facility.

Available places

- Available places are places that remain unfilled in particular courses after all offers have been made and waiting lists have been exhausted.
- Available Places courses are advertised on the CAO website for part of July and after Round One offers are issued in August go to www.cao.ie and click on the Available Places tab. This facility is open to new (€45 fee) and existing applicants.

For more information on the CAO process check the CAO handbook or visit the CAO website www.cao.ie.

Contacting the CAO

You can contact CAO via the contact form on www.cao.ie. Tel. +353-(0)91-509800 Fax +353-(0)91-562344. The best and most effective way is via the contact form.

Going to the UK

If you need help or advice on your UCAS application contact the Customer Service Unit Ph: +44 871 468 0 468

If things don't go to plan you can look for course vacancies in the Clearing Service. Clearing vacancies will be listed on www.ucas.com from July to October. You find courses (with vacancies) that interest you, and contact universities or colleges directly, to see if they will offer you a place.

Applicants to the UK are liable to pay tuition fees. If you are an EU student, and applying through UCAS, they will send you an application form for a tuition fee loan when you are offered a place on a course.

Depending on your income you may be eligible for a maintenance grant under the Irish Student Grant Scheme (www.susi.ie) but this does not include funding for tuition fees. You may claim tax relief on third-level fees.

The GOV.UK website has information on the financial supports available for EU students studying in the UK including Northern Ireland

For more information on studying in the UK check www.citizensinformation.ie or www.ucas.com

UK UCAS tarrif system

In the UK the UCAS has a tariff system which similar to the CAO point calculator:

Irish Leaving Certificate Higher Grade	UCAS Tariff Points	Irish Leaving Certificate Ordinary Grade	UCAS Tariff Points
HI	36		
H2	30		
H3	24		
H4	18		
H5	12	OI	12
H6	9	O2	10
H7	0	O3	8
H8	0	O4	6
		O5	0
		O6	0
		07	0
		O8	0

Solas

SOLAS offers training and further education programmes to both jobseekers looking for employment and employees wishing to improve their skills. Part-time, full-time, day, evening and online courses for jobseekers. www.solas.ie



Apprenticeships

Craft Apprenticeships:

Train to become a plasterer or electrician. While you are training, you work with an employer learning the necessary skills and receive a wage. Most apprenticeships last 4 years. You must be at least 16 years of age and have a minimum of grade D in any five subjects in the Junior Certificate or equivalent. However, employers may require additional minimum qualifications. To apply for a place on an apprenticeship, you must first register with SOLAS.

Professional Apprenticships:

NFQ Level 5 to 9 is offered through the individual industries in areas as diverse as: financial services, accounting, medical devices, software development. Professional bodies such as the Accounting Technicians of Ireland/ ESB/ Insurance Practitioner of Ireland have programmes to link you to the employers & relevant academic institutes. www.solas.ie (click on apprenticeships). For more information on apprenticeships contact your local Youth Information Centre.

For more information check out www.apprenticeship.ie

An Garda Siochana

Applications for the position of Garda Trainee are made by way of an online application process. To receive notification of forthcoming Garda Trainee recruitment campaigns as they arise, you must register as a member of www.publicjobs.ie. Applicants must be 18 but not yet 35 years of age. For educational requirements and other information check out www.garda.ie

Defence Forces

Recruitment competitions are held as required check out the website for further information. www.military.ie

Teagasc

If you wish to make a career in agriculture, horticulture, horses or forestry. These courses offer a wide range of career options in the expanding amenity horticulture and forestry sectors etc. For more information and to search the courses check out www.teagasc.ie

Institutes of Further Education

These practical courses, mostly with QQI awards are designed to prepare students for employment or progression into further studies in 3rd Level Colleges. There are often still places on FE courses and even if you haven't applied, you can do so now by contacting the local Colleges. These are colleges local to us, but you can find other colleges and more training options on www.fetchcourses.ie (the further education and training hub).

Blackrock Further Education Institute
Main St., Blackrock. www.bfei.ie (01) 2889717
Departments: Business, Accounting, Auctioneering; Design;
Beauty, Health & Well-being; Community, Emergency & Health
Care; Computing & Communication Technology

Bray Institute of Further Education,

Novara Ave., Bray Co.Wicklow. www.bife.ie (01) 2829668 Departments: Art, Design, Media & Performing Arts, Beauty & Holistic / Social Community & Health, Social, Sport & Security, Business & Tourism, Computing, Administration, Leaving Cert, Applied Science and Animal Care.

Sallynoggin College of Further Education,
Pearse St., Sallynoggin, www.scfe.ie (01) 2852997
Departments: Creative Studies; Dance & Performing Arts;
Sports Leisure & Fitness; Fashion, Hair & Beauty, Travel &
Tourism; Childcare, Social Studies & Youth Work.

Dun Laoghaire College of Further Ed.
Cumberland St., Dun Laoghaire. www.dfei.ie (01) 2809676
Departments: Animal Health Care; Arts, Business, Humanities & Security; Science, Technology, Engineering and Maths; Craft, Design and Construction; Community, Health Care and Nursing; Media: Film, Journalism, Radio & Sound

Stillorgan College of Further Ed
Stillorgan, Co. Dublin, www.stillorgancollege.ie (01) 288 0704
Courses: Art, Animation, Business & Comp Skills, Event
Management with PR & Digital Marketing, Illustration & Design,
Journalism, Media Foundation, Multimedia Production,
Photography, Tourism, Travel and Business.

College of Further Ed. Dundrum,
Main Street, Dundrum, www.cfedundrum.ie (01) 298 5412
Departments: Business; Computing, Nursing, Child & Social
Studies, Art, Craft & Design, Horticulture.

Student finance

I. Money - college grants

You can apply for a grant if you are attending a recognised full-time course, and resident in Ireland. You apply to www.susi.ie. You have to register online and fill a means test form which checks your parents (and your income) to decide if you are eligible for a grant and if so, how much you get.

Other sources of funding:

Back to Education Allowance/ VTOS Society of St. Vincent de Paul Education Grant

For more information on student finance check out www.studentfinance.ie

2. Accommodation

As soon as you get your offer, start looking for accommodation. Try www.daft.ie or www.myhome.ie.
You could also contact the college Accommodation Officer.
The Union of Students Ireland have an introductory service website for the purpose of matching students seeking digs-style accommodation http://homes.usi.ie/

Crosscare Youth Information Service has a list of local DIGS.

Make sure you view the accommodation before giving a deposit. Get a receipt! Expect to pay €450-€650 a month for a bedsit or houseshare.

Essential documents include a written letting agreement & rent book.

For information on your tenant rights - www.threshold.ie

3. Supports

There is lots of help and support available to you when you start college - you just need to ask.......

Admission Officer: Often your first point of contact. They advise on the administration of college life, such as deferring courses, changing courses et.c

Access Officer: Assists students on various issues such as financial problems, educational worries and facilities/ resources for people with disabilities (some colleges have separate disability officers).

Student Services Officer: Plans for students needs such as orientation for new comers, counselling, mentoring.

Student Union: Represents students and advises on student issues.

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Private colleges

It is worth noting that tax relief is available in respect of approved undergraduate courses of at least two years duration.

Griffith College

Sth. Circular Road, Dublin 8. (01) 415 0400

Depending on the course applications are made either through

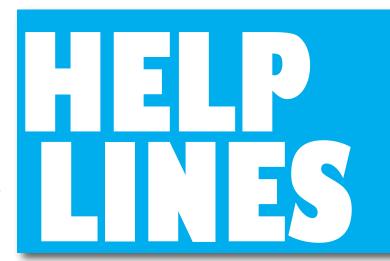
the CAO or directly to the college. www.griffith.ie

Dublin Business School 13/14 Aungier St., D.2. (01) 417 7500

Provides a wide range of undergraduate, postgraduate and executive and professional programmes. www.dbs.ie

National College of Ireland IFSC

Apply for all courses through the CAO. Mature students and international students apply directly to college. www.ncirl.ie



Each year the National Parents Council organises a helpline for advice and guidance from professional guidance counsellors. The Institute of Guidance Counsellors are employed to provide qualified guidance counsellors to give advice. It is usually run for one week after Leaving Cert results and one week after the CAO offers.

Freephone 1800 265 165

Crosscare Dun Laoghaire Youth Information Service

You can contact us here or E: youthinfo@crosscare.ie

T: @YouthInfoDub

FB: www.facebook.com/Crosscareyouthinfo https://youthinfo.crosscare.ie

